



**CITY OF MANHATTAN BEACH  
LIBRARY COMMISSION MEETING**

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**December 10, 2018  
City Hall  
City Council Chambers  
1400 Highland Ave.  
Manhattan Beach, CA 90266  
6:00 PM**

**A G E N D A**

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
  - Commissioner Windes
  - Commissioner Elasowich
  - Commissioner Schreiner
  - Commissioner Jones
  - Commissioner Owen
- D. APPROVAL OF MINUTES**
  - November 5, 2018
- E. CEREMONIAL**
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
  - The public may address the Commission regarding City business not on the agenda.
  - Librarian's Report – Library Manager, Maria Manigbas will discuss library programs, activities and updates.
- G. GENERAL BUSINESS**
  - Discussion of Library Commission Workplan items
- H. STAFF ITEMS**
- I. COMMISSION ITEMS**
- J. ADJOURNMENT**

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

November 5, 2018  
6:00 p.m.  
City Council Chambers

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CONTENTS

**A. CALL TO ORDER**

The meeting was called to order at 6:00 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Absent: None

**D. APPROVAL OF MINUTES**

Commissioner Windes moved to approve the October 9, 2018 minutes as written. Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Nays: None

Abstain: None

Absent: None

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION**

Chair Elasowich opened the floor to audience participation.

Community Library Manager, Maria Manigbas gave some program updates including:

Adult 101 for Teens – dining etiquette

November 14<sup>th</sup> - Evening with the harpist, acoustic music. Commissioner Windes mentioned that the harpist may have low attendance due to the Light Gate and Holiday Open House on the same night.

November 28 - Spanish storytime. This is in addition to regular baby storytime and toddler storytime hours offered throughout the month. Teen Advisory Board will meet on the 16th.

Commissioner Windes asked about Late Night at the Library. Ms. Manigbas reported that she hasn't yet been contacted about the event.

The floor was closed to public comment.

## **G. GENERAL BUSINESS**

Discussion of Commission workplan items:

Manager Kelso informed the commission that City Council approval is still required for the ideas that Commissioner Jones raised last month. There was some confusion about whether all three ideas were being put forward or just one. It was clarified that all three ideas were being proposed.

Commissioner Casady inquired if there are any book vending machines in Los Angeles County and if the library would be open to the idea of vending machines. Ms. Manigbas will do some research and will forward the idea to her Supervisors.

Commissioner Elasowich reported that the school librarians did not seem very open to coming to the Library for a meet and greet. Commissioner Jones wondered if there has ever been a gathering of the library staff for a meet and greet or appreciation event. She added that if there is available budget, it may be a good idea with benefits for the library, commission and community. Commissioner Windes suggested that the event could be held in the multipurpose room for an hour or so with food and could be done during library appreciation week. Ms. Manigbas will consult with her staff and supervisors to see how that can be arranged.

Commissioner Windes and Schreiner are still exploring the East side library options at Mira Costa. Unfortunately, the library is still closed due to asbestos so no progress has been made.

*Library Lunch Club* – Commissioner Casady reported that he had met with Linda McLoughlin Figel and they are very busy at {Pages}. Moving forward, his new contact will be Kristin. Commissioner Casady presented three potential author/speakers. Commissioner Jones asked about the goal of the Library Lunch Club. Commissioner Casady explained that the goal is to include the library in the life of the community and the community into the life of the library. The goal of the event is to have a connecting, educational/informational event for the community. Commissioner Windes mentioned that one of the issues with the last event was that the author had done a free event at Pages and then did the Lunch Club event where attendees were charged. Commissioner Casady stated that one of the potential speakers, Reverend Boyle would be a big draw, but was concerned that it is too soon since his last local appearance. Commissioner Windes would like to ensure that whichever speaker is chosen will not be making other local appearances near the time and date of the event. The commission did not decide on a speaker. Commissioner Casady will meet with Kristin at {Pages} to explore additional options.

Commissioner Elasowich mentioned that if there is a large crowd, they might end up outside in January. Commissioner Windes stated that attendance might be greater if tickets could be sold on site at Rotary meetings, etc. Manager Kelso recommended pushing the event to February so the event can be properly marketed. She added that the commission should also consider Presidents Day and Valentines Day when scheduling.

Partnering with the Chamber of Commerce to make it a Lunch n Learn was suggested. Commissioner Jones volunteered to approach the Chamber to get the event advertised in their newsletter. Commissioner Casady requested a 3X3 graphic for insertion in emails and digital newsletters.

After some discussion, it was decided to aim for Friday, March 8<sup>th</sup>.

*Blind Date with a Book* - Commissioner Windes mentioned that she and Commissioner Schreiner would be willing to do Blind Date with a Book again for Valentines Day, if Ms. Manigbas approves and Librarian Claire Moore would like to participate.

**H. COMMISSION ITEMS**

Commissioner Jones reported that she had spoken with the Beach Reporter regarding their annual Kindness issue, which is published in August. The Beach Reporter may be able to include a story on Michael Mackavoy in the Kindness issue. She will circle back and see if they can publish the story anytime sooner.

**I. STAFF ITEMS**

Manager Kelso reported that the Library Surplus item is scheduled to present to City Council on December 18<sup>th</sup>. She confirmed that the Commission will meet on December 10<sup>th</sup>, 2018.

**J. ADJOURNMENT**

Commissioner Windes moved to adjourn the meeting. Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Casady, Elasowich, Schreiner, Windes, Jones, Owen

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 6:48 PM.