



**CITY OF MANHATTAN BEACH  
LIBRARY COMMISSION MEETING**

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**May 13, 2019  
City Hall  
City Council Chambers  
1400 Highland Ave.  
Manhattan Beach, CA 90266  
6:00 PM**

**A G E N D A**

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
  - Commissioner Windes
  - Commissioner Elasowich
  - Commissioner Schreiner
  - Commissioner Jones
  - Commissioner Bond
  - Commissioner Owen
- D. APPROVAL OF MINUTES**
  - April 8, 2019
- E. CEREMONIAL**
  - Recognition of Outgoing Commissioner Elasowich
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
  - The public may address the Commission regarding City business not on the agenda.
  - Librarian's Report – Library Manager, Maria Manigbas will discuss library programs, activities and updates.
- G. GENERAL BUSINESS**
  - Selection of 2018/2019 Commission Chair
  - Discussion of Library Commission Workplan items
- H. STAFF ITEMS**
- I. COMMISSION ITEMS**
- J. ADJOURNMENT**

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

April 8, 2019  
6:00 p.m.  
City Council Chambers

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**A. CALL TO ORDER**

The meeting was called to order at 6:03 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Elasowich, Schreiner, Windes, Jones, Bond and Owen

Absent: None

**D. APPROVAL OF MINUTES**

Commissioner Windes moved to approve the March 11, 2019 minutes as written.

Commissioner Jones seconded the motion. The motion passed.

Ayes: Commissioners Elasowich, Windes, Jones, Schreiner, Bond, Owen

Nays: None

Abstain: None

Absent: None

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION**

Chair Elasowich opened the floor to audience participation.

Seeing none, the floor was closed with the agreement of the commission that Library Manager Manigbas' report would be received upon her arrival.

Chair Elasowich reopened audience participation after discussion of the Library Meet and Greet workplan item.

Community Library Manager, Maria Manigbas gave some program updates including:

The Meet and Greet invitation has been distributed to staff.

29 programs were offered in March with attendance of 1,082.

Fun and Games offered every Wednesday in April on the patio with giant games.

Tuesday April 30<sup>th</sup>, there will be a Diversity in Action (DIA) program celebration.

Teens will celebrate Earth Day with an art activity.

Salsa and Cha Cha dancing, led by former ballroom champion Adrian Bryan will be held on April 10, 7:00 pm.

The library hosted Chris Van Deusen with over 85 people in attendance.

The next author event will be the author of *Black Hawk Down*, Mark Bowden on April 16<sup>th</sup>. He will be talking about his latest book, *The Last Stone*. Mr. Bowden will be in conversation with LA Times columnist, Steve Lopez.

Commissioner Jones asked Ms. Manigbas about staff name tags. Ms. Manigbas replied that she sent the recommendation to her supervisor. Commissioner Jones offered a donation to pay for the name tags if the go ahead is given.

## **G. GENERAL BUSINESS**

Discussion of Commission workplan items:

**East Manhattan Beach Alternate Library** – Commissioner Windes reported on the East Manhattan Beach alternate library. The Mira Costa library is still not open. The community received a letter stating that the district hopes the library will be open before the end of the school year. A summer program would not be a viable option.

**Library Lunch Club** – Commissioner Windes reported that the event will not happen in June because Chris Erskine is not available. Commissioner Jones called the LA Times to see if there were any alternative options but their stable of speakers is minimal. In Commissioner Jones' opinion, the event is in limbo, and feels it should be put on the back burner to focus on the MB Writers Awards. Commissioner Windes says that {Pages} feels that there are some authors coming up that might be interesting and can resume discussions when an interesting option comes up. She added that Kristin from {Pages} offered the books at a discount. Commissioner Jones wondered why we are only relying on {Pages}. Commissioner Jones broached her idea to invite her cousin's daughter, Rebecca Alexander, who wrote *Not Fade Away*, about Usher's syndrome. The book is being made into a movie and will star Emily Blunt, directed by John Krasinski. Commissioner Jones will find out if she will be in town and is willing to speak.

**Library Staff Meet and Greet** - Commissioner Elasowich announced that the invitations went out and she will be sending out a reminder. Most of the school librarians said no but the Pennekamp librarian will try to come. The invitation was sent to the City Council as well. The agenda and decorations were discussed. Commissioner Windes will be inviting Superintendent Matthews and District administration. Eve will have a printout with the purpose of the commission. The goal of the event is for the commission to casually introduce themselves to the library staff and let them know that they are open to ideas. There will be 5 raffle prizes. Commissioner Windes will be taking pictures. Commissioner Jones would like for the event to be publicized in the Beach Reporter and/or Manhappenings.

The commission briefly switched back to audience participation to receive Manager Manigbas' report.

**Books and Cooks Open House** – Ms. Reiter of the Friends of the Library (FOL) didn't have a quorum at the last meeting so the FOL was not able to vote on funding the event. Commissioner Jones clarified that the banner and balloons were removed from the event and so should be removed from the budget. Commissioners Bond and Jones discussed the

changing the date to September 28<sup>th</sup>, 11:00-1:00, with the understanding that there will be many events happening that day in addition to this one. She added that the budget needs to be presented to the City Council but that should wait until the FOL decides how much they will cover. Recreation Programs Supervisor, Jan Buike reported that the budget for this event would be presented at the joint City Council meeting and advised the commission not to present the event before the budget is approved. Commissioner Jones found a magician and the hope is to have 3 great magicians inside and musicians on the outside. Commissioner Windes asked if the Mira Costa Jazz Band would be able to perform. Commissioner Jones mentioned that there might not be enough time but will discuss with Commission Bond. She added that the Mira Costa Jazz Band, in the past, has required a donation to the program. Commissioner Owen will look into the Mira Costa Bands and advise at the next meeting.

**Book Vending Machine** – this subject has been tabled

Commissioner Jones raised the subject of the MB Writer Awards. Commission Windes would like to concentrate on the Library Lunch Club first.

Commissioner Jones asked if the commission would like to change the work plan tracking sheet in any way.

**H. STAFF ITEMS** – Recreation Programs Supervisor, Jan Buike reported that the Library surplus funds items approved by the City Council are effective immediately.

**I. COMMISSION ITEMS**

None

**J. ADJOURNMENT**

Commissioner Windes moved to adjourn the meeting. Commissioner Jones seconded the motion. The motion passed.

Ayes: Commissioners Elasowich, Windes, Schreiner, Jones, Bond, Owen

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 6:51 PM.

CITY OF MANHATTAN BEACH

MEMORANDUM

TO: Library Commission

FROM: Eve Kelso, Recreation Services Manager

DATE: May 13, 2019

SUBJECT: Selection of 2019/2020 Library Commission Chair

Annually, the Library Commission is required to select a Chair and Vice Chair for the Commission. The Commission Chair is a one year term (June to May) and is rotated amongst the Commissioners in order of their seniority on the Commission. Commissioner Schreiner would be next in line to serve as Chair followed by Commissioner Windes.