

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, July 2, 2019**  
**6:00 PM**  
**City Council Chambers**

### UPDATED AGENDA



**Mayor Nancy Hersman**  
**Mayor Pro Tem Richard Montgomery**  
**Councilmember Suzanne Hadley**  
**Councilmember Hildy Stern**  
**Councilmember Steve Napolitano**

#### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Finance Director  
Daryn Drum, Fire Chief  
Lisa Jenkins, Human Resources Director  
Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks and Recreation Director  
Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

#### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 26, 2019, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring the Month of July, 2019, as "Parks and Recreation Month."

[19-0232](#)

**PRESENT**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 2. City Council Minutes:

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Special Meeting Minutes (Call and Notice of a Special Meeting - Closed Session) of June 18, 2019
- b) City Council Regular Meeting Minutes of June 18, 2019
- c) City Council Adjourned Regular Meeting Minutes (Joint City Council/Planning Commission and Parking and Public Improvements Commission) of June 19, 2019  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Special Meeting Minutes \(Call and Notice of a Special Meeting – Closed Session\) of June 18, 2019](#)  
[City Council Regular Meeting Minutes of June 18, 2019](#)  
[City Council Adjourned Regular Meeting Minutes \(Joint City Council/Planning Commission and Parking and Public Improvements Commission\) of June 19, 2019](#)

[19-0250](#)

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3. Financial Reports: [19-0208](#)  
a) Schedule of Demands May 23, 2019  
b) Investment Portfolio for the Month Ending May 31, 2019  
c) Month End Report for May 31, 2019  
(Finance Director Charelian).  
**ACCEPT REPORTS AND DEMANDS**  
**Attachments:** [Schedule of Demands for May 23, 2019](#)  
[Investment Portfolio for the Month Ending May 31, 2019](#)  
[Month End Report for May 31, 2019](#)
4. Fiscal Year 2019-2020 City Council Work Plan Report (City Manager Moe). [19-0298](#)  
**RECEIVE REPORT**  
**Attachments:** [City Council Work Plan](#)  
[Work Plan Summary](#)
5. Resolution Appointing a Representative, the position of Risk Manager, and Alternate Representative, the position of Human Resources Director, to the California State Association of Counties-Excess Insurance Authority (Human Resources Director Jenkins). [19-0291](#)  
**ADOPT RESOLUTION NO. 19-0063**  
**Attachments:** [Resolution No. 19-0063](#)
6. Consider Awarding a Professional Design Service Agreement to Pcubed Associates, Inc., for the Parking Structure Lot 4 Repairs Project for \$62,520 in Response to RFP No. 1209-19; and Authorize the City Manager to Execute the Agreement (Public Works Director Katsouleas). [19-0264](#)  
**ADOPT RESOLUTION NO. 19-0064**  
**Attachments:** [Resolution No. 19-0064](#)  
[Agreement - Pcuped Associates, Inc.](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)
7. Consider Awarding a Professional Design Service Agreement to Hazen and Sawyer, Inc., for the Water Infrastructure Improvement Project for \$295,250 in Response to RFP No. 1200-19W; and Authorize the City Manager to Execute the Agreement (Public Works Director Katsouleas). [19-0292](#)  
**ADOPT RESOLUTION NO. 19-0059**  
**Attachments:** [Resolution No. 19-0059](#)  
[Agreement - Hazen and Sawyer, Inc.](#)  
[Budget and Expenditures](#)  
[Location Map](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

8. Conduct Public Hearing Regarding One-Year Review of Use Permit as Required by City Council Resolution No. 18-0075 for an Existing Restaurant/Bar and Consider a Request to Amend the Use Permit to Extend Operating Hours and Other Conditions at 900 Manhattan Avenue (900 Club/Downstairs Bar) (Community Development Director McIntosh). [19-0188](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [City Council Resolutions Comparison Chart \(2014 and 2018\)](#)  
[Resolution No. 14-0063](#)  
[Resolution No. 18-0075](#)  
[Applicants Amendment Request](#)  
[City Council Staff Report \(2018\)](#)

9. Conduct Public Hearing to Consider Authorizing Submittal of an Application for Federal Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Funds from L.A. County Metropolitan Transportation Authority for the Aviation Boulevard and 33rd Street Sidewalk Project (Public Works Director Katsouleas). [19-0277](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 19-0056**

**Attachments:** [Resolution No. 19-0056](#)  
[Location Map](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Consider Allocating a New Senior Civil Engineer Position to the Utility Underground Assessment District Program and Appropriating \$168,180 from the General Fund for the Position (Public Works Director Katsouleas). [19-0270](#)
- a) **APPROVE**
- b) **APPROPRIATE FUNDS**

**Attachments:** [Steps for Forming an Underground District](#)  
[UUAD Map for Districts 1-14](#)  
[UUAD Program Administration Responsibilities](#)

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

11. City Council Reports.
12. Consider Request by Mayor Pro Tem Montgomery and Councilmember Napolitano to Discuss Ground Pavement Lighting Near Joslyn Center and Meadows Elementary School (City Manager Moe). [19-0300](#)  
**DISCUSS AND PROVIDE DIRECTION**
13. Request by Mayor Hersman to Waive Fees for the “Lights for Liberty” Vigil to be Held Friday, July 12th at the Manhattan Beach Pier.  
a) **DISCUSS**  
b) **CONSIDER WAIVING OF FEES**

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

14. Agenda Forecast (City Clerk Tamura). [19-0245](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [June 26, 2019 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT**

**O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**15. Commission Minutes:**[19-0286](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of April 25, 2019 (Community Development Director McIntosh)
- b) Cultural Arts Commission Meeting Minutes of May 20, 2019 (Parks and Recreation Director Leyman)
- c) Planning Commission Action Meeting Minutes of May 22, 2019 (Community Development Director McIntosh)
- d) Library Commission Meeting Minutes of June 10, 2019 (Cancelled) (Parks and Recreation Director Leyman)
- e) Planning Commission Action Meeting Minutes of June 12, 2019 (Community Development Director McIntosh)
- f) Planning Commission Action Meeting Minutes (Cancelled) of June 26, 2019 (Community Development Director McIntosh)
- g) Parking and Public Improvements Commission Meeting Minutes (Cancelled) of June 27, 2019 (Community Development Director McIntosh).

**INFORMATION ITEM ONLY**

**Attachments:** [Parking and Public Improvements Commission Meeting Minutes of April 25, 2019](#)  
[Cultural Arts Commission Meeting Minutes of May 20, 2019](#)  
[Planning Commission Action Meeting Minutes of May 22, 2019](#)  
[Library Commission Meeting Minutes of June 10, 2019 \(Cancelled\)](#)  
[Planning Commission Action Meeting Minute sof June 12, 2019](#)  
[Planning Commission Action Meeting Minutes \(Cancelled\) of June 26, 2019](#)  
[Parking Public Improvements Commission Minutes \(Cancelled\) of June 27, 2019](#)

**P. CLOSED SESSION****Q. ADJOURNMENT**

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

July 8, 2019 - Monday -- 6:00 PM - Fiber Master Plan Study Session  
July 16, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
August 6, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
August 20, 2019 - Tuesday -- 6:00 PM - City Council Meeting (CANCELLED)  
September 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
September 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
October 1, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
October 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
November 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
November 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
December 3, 2019 - Tuesday -- 6:00 PM - City Council Meeting  
December 17, 2019 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

July 8, 2019 - Monday - 6:00 PM - Library Commission Meeting  
July 10, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
July 15, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
July 22, 2019 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
July 24, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
July 25, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
August 12, 2019 - Monday - 6:00 PM - Library Commission Meeting  
August 14, 2019 - Wednesday - 6:00 PM - Planning Commission Meeting  
August 19, 2019 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
August 22, 2019 - Thursday - 6:00 PM - Parking and Public Improvements Commission

## S. CITY OFFICES CLOSED

### CITY HOLIDAYS:

July 4, 2019 - Thursday - Independence Day  
September 2, 2019 - Monday - Labor Day  
October 7, 2019 - Monday - Columbus Day  
November 11, 2019 - Monday - Veterans Day  
November 28-29, 2019 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2019 - Wednesday - Christmas Day Observed  
January 1, 2020 - Wednesday - New Years Day Observed  
January 20, 2020 - Monday - Martin Luther King Day  
February 17, 2020 - Monday - Presidents Day  
May 25, 2020 - Monday - Memorial Day