

**CITY OF MANHATTAN BEACH
PARKING AND PUBLIC IMPROVEMENTS COMMISSION
MINUTES OF REGULAR MEETING
September 22, 2011**

A. CALL TO ORDER

The regular meeting of the Parking and Public Improvements Commission of the City of Manhattan Beach, California, was held on the 22nd day of September, 2011, at the hour of 6:32 p.m., in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

B. ROLL CALL

Present: Vigon, Fournier, and Chair Stabile.
Absent: Silverman and Adami.
Staff Present: Curtin and Jester.
Clerk: Schilling.

C. APPROVAL OF MINUTES

1. A motion was MADE and SECONDED (Fournier/Vigon) to approve the minutes of June 9, 2011, regular meeting as written.
2. A motion was MADE and SECONDED (Vigon/Fournier) to approve the minutes of the August 25, 2011, Commissioners' Workshop as written.

D. AUDIENCE PARTICIPATION

None.

E. GENERAL BUSINESS

3. Consideration of an Encroachment Permit Appeal to Allow Existing Yucca Trees over 42" in Height on the Public Walkstreet to Remain – 228 7th Street

Management Analyst Clay Curtin introduced Planning Manager Laurie Jester.

Planning Manager Jester reported that the respondent in the above mentioned item regarding the Yucca trees at 228 7th Street had requested a continuance. Staff had no objections. Planning Manager Jester said that staff had contacted the complainant and she had no objections either as she was out of town. Planning Manager Jester apologized to the Commissioners for such late notice; staff had just received the request from the respondent's representative.

Planning Manager Jester asked the Commission to continue the item to the October 27, 2011, meeting.

Action

A motion was MADE and SECONDED (Fournier/Vigon) to continue the item, "Consideration of an Encroachment Permit Appeal to Allow Existing Yucca Trees over 42" in Height on the Public Walkstreet to Remain – 228 7th Street" to the October 27, 2011, meeting.

AYES: Vigon, Fournier, and Chair Stabile.

NOES: None.

ABSENT: Adami and Silverman.

ABSTAIN: None.

Audience Participation

None.

F. COMMISSION ITEMS

1. Chair Stabile inquired about the status of the 2011 Federal Safe Routes to School Grant that had been approved at the June 9, 2011, meeting.

Management Analyst Curtin stated that Traffic Engineer Rydell has submitted the grant before the deadline and that Staff had received a request from the Federal Grant program for additional information. Management Analyst Curtin stated that staff had already responded to the request and provided the requested information. Management Analyst Curtin added that the award announcement should be received in October.

2. Commissioner Fournier inquired about the sidewalk and streetscape maintenance of the high traffic areas in the downtown area, such as those near the Starbucks at Highland Avenue and Manhattan Beach Boulevard and the pizza shop on Manhattan Beach Boulevard. He has noticed on recent trips there on the weekends that the sidewalks appeared dirty.

Management Analyst stated that Public Works cleans the area on a regular basis. He also stated that he would follow up with Public Works regarding the schedule they implement for cleaning and report his findings to the Commission at its next meeting.

3. Commissioner Vigon expressed his concerns about some of the crosswalks on Highland Avenue. It has been his experience that some parked vehicles obstruct the view of drivers, making it difficult to see pedestrians. Commissioner Vigon understands that parking is a premium in our City and that there are some

parking spots that offer very little clearance from the crosswalk. Commissioner Vigon stated that this presents a possible liability for the City and acknowledged though it may result in a loss of parking spaces it presents a safety issue for pedestrians. He asked that the traffic engineer survey the area.

Chair Stabile interjected that this item was also a safety concern for motorists.

Management Analyst Curtin said that he would ask Traffic Engineer Rydell to follow up on the matter and make certain the City is in compliance.

4. Commissioner Fournier explained that there are a number of tiles missing in the crosswalks and on the sidewalks and that this too poses a safety concern. He also stated that it was aesthetically unappealing.

Commissioner Vigon and Chair Stabile agreed with Commissioner Fournier's concerns regarding the crosswalk and sidewalk tiles.

Chair Stabile suggested that this might be an opportunity for a community project.

G. STAFF ITEMS

1. Management Analyst Curtin informed the commissioners that he had inserted a copy of the Financials in their packet for review.

Commissioner Vigon requested financial information on the meters placed on Park View. He seldom sees vehicles parked there and would like to get a total of revenue produced from those meters.

Chair Stabile agreed stating that he generally sees less than a handful of cars parked there.

Management Analyst Curtin explained that the financial report he provided the commission does not reflect such specifics. He offered to check with Finance to see if he could get a report of revenue generated from the meters on Park View. He will report back to the Commission at the next meeting.

H. ADJOURNMENT

The Meeting was adjourned at 6:43 p.m. to the Regular PPIC Meeting on Thursday, October 27, 2011, at 6:30 p.m. in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.