



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Finance Subcommittee

**THROUGH:** Bruce A. Moe, Director of Finance

**FROM:** Steve S. Charelian, Revenue Services Manager

**DATE:** November 20, 2012

**SUBJECT:** FY 2012/2013 Monthly Schedule of Transient Occupancy Tax and Lease Payments and Miscellaneous Accounts Receivables.

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**RECOMMENDATION:**

Staff recommends that the Finance Subcommittee - Receive and File this Report.

**FISCAL IMPLICATION:**

There are no fiscal implications associated with the recommended action.

**DISCUSSION:**

Each month the Revenue Services Division invoices and collects for miscellaneous accounts receivable, which includes the schedule of Transient Occupancy Tax (TOT), lease revenue, franchise revenue and other payments.

**Attachments:**

1. FY 2012/2013 Monthly Schedule of TOT, Lease and Miscellaneous payments
2. Miscellaneous Accounts Receivables Aging Statistical Report

MONTHLY REVENUES	Due Date	Acct #	2013												TOTALS		
			July 2012	Aug 2012	Sept 2012	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	June 2013			
<b>HOTEL BED TAX:</b>																	
The Belmar (19)	M 20TH	100-3203	7/19/2012	8/20/2012	9/19/2012	10/19/2012											
Crimson Hotel (45)	M 20TH	100-3203	7/23/2012	8/22/2012	9/21/2012	10/22/2012											
Man Village Inn (19)	M 20TH	100-3203	7/12/2012	8/9/2012	9/11/2012	10/10/2012											
Hawthorn Suites (53)	M 20TH	100-3203	7/19/2012	8/20/2012	9/19/2012	10/18/2012											
Hi-View Motel (20)	M 20TH	100-3203	7/20/2012	8/20/2012	9/20/2012	10/19/2012											
Wave Hotel (44)	M 20TH	100-3203	7/23/2012	8/22/2012	9/21/2012	10/22/2012											
Man Bch Motel (12)	M 20TH	100-3203	7/20/2012	8/16/2012	9/20/2012	10/18/2012											
Marriott (380)	M 20TH	100-3203	7/9/2012	8/7/2012	9/11/2012	10/10/2012											
Residence Inn (176)	M 20TH	100-3203	7/19/2012	8/22/2012	9/17/2012	10/18/2012											
Sea Horse Inn (33)	M 20TH	100-3203	7/9/2012	8/7/2012	9/12/2012	10/5/2012											
Sea View Inn (18)	M 20TH	100-3203	7/19/2012	8/20/2012	9/20/2012	10/22/2012											
Shade (38)	M 20TH	100-3203	7/20/2012	8/20/2012	9/20/2012	10/19/2012											
<b>Sub Total</b>			31,5020.86	35,4953.51	348,060.66	275,857.21											1,293,692.24
<b>RALEIGH STUDIOS:</b>																	
Raleigh Studios-Fire	M 20TH	100-3715	7/18/2012	8/20/2012	11/2/2012												
Raleigh Studios-Fire	M 20TH	100-3204	7/18/2012	8/20/2012	11/2/2012												
Raleigh Studios-Fire Inv.	M 1ST	100-3718	6/29/2012	8/7/2012	10/9/2012												
Raleigh Annual Fire Fee	A APRIL	100-3718				10/5/2012											
<b>LEASES:</b>																	
1334 Partners-Rent	M 10TH	100-3513	21,418.61	21,418.61	21,418.61	21,418.61											
1334 Partners-Parking	M 10TH	100-3531	2,582.71	2,582.71	2,582.71	2,582.71											
County Library Parking	M 15TH	100-3534	522.39	522.39	522.39	522.39											
Sprint	M 30TH	100-3517	3,761.88	3,761.88	3,761.88	3,761.88											
AT & T	M 1ST	100-3517	3,609.93	3,609.93	3,609.93	3,609.93											
Pay N Play Racquetball	M 1ST	100-3511	280.00	280.00	280.00	280.00											
Marriott-Min	M 20TH	100-3516	33,333.33	33,333.33	33,333.33	33,333.33											
Bohemian Cafe (pier)	M 15TH	522-3511	728.40	992.00	772.80	619.20											
Meltox	M 1ST	100-3511	20,083.33	20,083.33	20,083.33	20,083.33											
Meltox - Profit	A FEB	100-3519															
United States PO	M 1ST	100-3533	1,765.17	1,765.17	1,765.17	1,765.17											
Village Mall Parking	M 25TH	100-3532	13,039.23	1,627.93	1,627.93	1,845.69											
Marriott - %	Q 31ST	100-3515		184,604.00													
Marriott Golf Course	Q 31ST	100-3512		2,464.00													
<b>FRANCHISES:</b>																	
Verizon	Q	100-3202		116,135.19													
Verizon PEG	A JAN	100-3203															
Verizon 16/Valley lease	M 25TH	100-3517	3,412.50	3,412.50	3,412.50	3,412.50											
Air Products	A AUGUST	100-3202	4,058.77														
Time Warner (PEG)	Q	100-3202		10,356.00													
Time Warner (Basic)	Q	100-3202		51,779.00													
Van Lingen Towing	M 10TH	100-3713	10,360.00	12,180.00	8,680.00	6,580.00											
So Cal Edison	A APRIL	100-3202															
So Cal Gas	A APRIL	100-3202															
Bell Cab	A AUGUST	100-3201		26,370.00													
United Independent Cab	A AUGUST	100-3202		35,160.00													
SB Yellow Cab	A AUGUST	100-3202		57,135.00													
All Yellow	A AUGUST	100-3202		26,370.00													
Plains West Coast Terminals	A APRIL	100-3202															

MONTHLY REVENUES	Due Date	Acct. #	2012-2013												TOTALS	
			July 2012	Aug 2012	Sept 2012	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	June 2013		
<b>DISC. PAYMENTS</b>																
Waste Mgmt-Recycle	A JUNE	510-3747	29,000.00													29,000.00
Mrs. June Milkut	A AUG \$25	503-3738		25.00												25.00
Median-Hermosa Bch	A AUGUST	205-3735	2,078.84													2,078.84
Median-Redondo Bch	A AUGUST	205-3735	4,992.06													4,992.06
Panchos-Pkg Spaces	M 1ST	520-3995	975.00	975.00												3,900.00
Signals-Target	A DEC	100-3736														-
Sushi Fusion 270 Sq. Ft	A APRIL	100-3734														-
Summers 44 Sq. Ft.	A APRIL	100-3734														-
Uncle Bills 195 Sq. Ft	A AUGUST	100-3734	2,340.00													2,340.00
Ocean View 270 Sq. Ft	M 10TH	100-3734	270.00	270.00	270.00	270.00										1,080.00
Storage Shade 9/09	M 15TH	100-3511	650.24	650.24	650.24	650.24	665.20									3,281.12
Triology Day Spa	M 15TH	100-3511	653.38	653.38	653.38	653.38	653.38									2,613.52
Shade	M 15TH	100-3511	783.18	783.18	783.18	783.18	783.18									3,915.90
Ohana Valet DOWNTOWN	M 15TH	520-3995	503.75	503.75												1,007.50
Pier Telescopes	BI DEC/JUNE	100-3771		1,341.74												
Legacy Inmate Comm	M Nat 60	100-21604	50.83	295.13												
Northrup Grumman	A JULY	100-3734	1,218.27													
A - Annual																
C - Quarterly																
M - Monthly																

**City of Mandeville Beach  
Annual Report of the Fire Department  
Miscellaneous AR**

10/17/12

	<b>Dollars</b>				
	0-30	30-60	60-90	90-120	>120
<b>Total AR</b>					
July	213,362.88	5,563.88	12,726.20	1,791.12	139,750.83 **
August	272,534.78	96,613.15	15,666.08	10,706.20	126,845.26 **
September	314,368.98	20,617.11	53,280.26	13,388.08	134,404.51 **
October	181,353.25	9,472.08	3,827.68	4,927.36	22,348.84
November					
December					
January					
February					
March					
April					
May					
June					
<b>Average</b>	<b>285,362.98</b>	<b>33,066.56</b>	<b>21,375.06</b>	<b>7,703.19</b>	<b>105,837.36</b>
<i>**\$100,000 of &gt; 120 days are for Raleigh Studio Annual Fire FY 2011-12</i>					
	<b>Percentages</b>				
	0-30	30-60	60-90	90-120	>120
<b>Total AR</b>					
July	100.00%	1%	3%	0%	37%
August	100.00%	35%	6%	4%	47%
September	100.00%	7%	17%	4%	43%
October	100.00%	5%	2%	3%	12%
November					
December					
January					
February					
March					
April					
May					
June					
<b>Average</b>	<b>100.00%</b>	<b>12%</b>	<b>7%</b>	<b>3%</b>	<b>35%</b>