

**CITY OF MANHATTAN BEACH  
PARKING AND PUBLIC IMPROVEMENTS COMMISSION  
MINUTES OF A REGULAR MEETING  
January 23, 2014**

**A. CALL TO ORDER**

The regular meeting of the Parking and Public Improvements Commission of the City of Manhattan Beach, California, was held on the 23rd day of January, 2014, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

**B. ROLL CALL**

Present: Stabile, Fournier, Adami and Lipps.  
Absent: Nicholson.  
Staff Present: Traffic Engineer Zandvliet, Management Analyst Madrid.  
Clerk: Kozak.

**C. APPROVAL OF MINUTES**

**01/23/14-1 June 27, 2013**

Approved with no corrections.

**MOTION:** Commissioner Stabile moved to approve the Parking and Public Improvements Commission minutes of June 27, 2013. The motion was seconded by Commissioner Adami and passed by unanimous roll call vote.

**D. AUDIENCE PARTICIPATION (3-Minute Limit)**

Chair Fournier asked if there was any Audience Participation.

**Harris Bass, 318 S. Dianthus,** expressed his dislike for the large Oversized Vehicle parking sign that was placed in front of his home by the city about a year ago. He requested that it be moved to another location.

Traffic Engineer Zandvliet explained why the sign was placed there, that he thought it could be relocated and that if he couldn't have the sign moved he would bring it back to the PPIC. He then asked Mr. Bass for his contact information.

Chair Fournier closed Audience Participation.

**E. GENERAL BUSINESS**

**01/23/14-2 Request for Disabled Parking Space - 3620 the Strand**

Traffic Engineer Zandvliet gave a brief presentation on the request and recommended to grant the request.

Commissioner Stabile had three questions; does the City have to follow the ADA guidelines; if the applicant could use the underground parking and what procedure is in place to make sure the disabled parking space is removed after the applicant moves or it's no longer needed?

Traffic Engineer Zandvliet answered no, not all ADA guidelines need to be followed; that the underground parking area is as restricted as and not wider than the applicant's current spot, and that there are two ways to track the permit, that the City keeps all spaces in files, and that the applicant must renew the need for the space every two years.

Chair Fournier needed clarification on the process of how the City knows when the space is not required anymore.

Management Analyst Madrid responded that all of the two year permits expire on June 30th. She stated that she sends out notices at least one month prior to their expiration. Management Analyst Madrid explained that usually a family member or even a neighbor will notify the city when the space is no longer needed so it can be removed.

Chair Fournier asked if there is no response will the city remove the space.

Management Analyst Madrid answered yes.

Commissioner Adami asked what the ADA requirements are in regards to the grading.

Traffic Engineer Zandvliet answered that each request is done on a case by case basis. He explained that there are elements of the law that must be followed.

Commissioner Lipps asked where the closest disabled parking space was to that area.

Traffic Engineer Zandvliet answered that the nearest disabled parking space is in the El Porto Beach parking lot and/or the public parking lot on the corner of Rosecrans Avenue and Highland Avenue.

Commissioner Adami asked if that space will be only for the applicant.

Traffic Engineer Zandvliet answered no, that the space would be first come first served and would be available to anyone with a disabled placard.

Commissioners Stabile, Adami, Lipps and Chair Fournier all had the same concerns about the ADA requirements as well as the liability pertaining to the grading issue, to which Traffic Engineer Zandvliet stated that the City Attorney should be consulted and involved.

Chair Fournier then opened Audience Participation.

### **Audience Participation**

**Brian Taylor, 3620 The Strand, Applicant**, commented that his disability is permanent. His issue is that his assigned parking spaces are too narrow for him to get in and out of his car without a lot of difficulty. He shared some pictures with the Commissioners showing that. He also stated that he knew the disabled parking space would not be for his exclusive use.

**Lucienne Aarsen, 3620 The Strand**, stated that parking at that location on Rosecrans is limited and felt the applicant already had two parking spots allotted to him per his lease and did not need another one.

**Jerry Saunders, 116 35th Street**, expressed that he didn't like to see a parking space taken away and felt that there was adequate space in the original parking space if it was cleaned up.

Chair Fournier closed Audience Participation.

### **Commission Discussion**

Commissioner Adami said he supports the ADA, but he is concerned about the liability of that space.

Commissioner Stabile expressed his concern about the liability issue because of the slope and thinks staff should consult the City Attorney. He is in support of staff's recommendation as long as the City's guidelines are followed.

Commissioner Lipps said he thought there may be room in the applicants existing space if it were to be cleaned up as resident Jerry Saunders suggested.

Chair Fournier is in support of granting the disabled parking space per staff's recommendation.

**1st MOTION:** Commissioner Stabile made a motion to recommend to the City Council in principal, to approve the installation of one on-street disabled parking space and that staff be directed to explore the optimal configuration of that space, and that the City Attorney be asked about any potential liability to the City included but not limited to a hold harmless indemnity agreement from the applicant. The motion was seconded by Commissioner Adami. The motion passed by the following unanimous roll call vote:

Ayes: Stabile, Adami, Lipps and Chair Fournier.

Absent: Nicholson.

**01/23/14-3 Consider a Request for Stop Signs at 21st Street / 22nd Street and Magnolia Avenue**

Traffic Engineer Zandvliet gave a presentation on the request.

Chair Fournier then opened Audience Participation.

**Audience Participation**

**Mecia Sabbe, 1139 22nd Street**, the resident whom requested the stop signs said she felt they are necessary for the children who walk there. She explained that the street needs the stop signs because of the blind spots and to help prevent something bad from happening.

Chair Fournier closed Audience Participation.

**Commission Discussion**

Commissioner Adami stated that he agrees with the staff recommendation and said the stop signs should be approved.

Commissioner Lipps said he was all for slowing the traffic down in the neighborhood and supports the stop signs.

Commissioner Stabile explained that there was not a lot of traffic at the location when he visited it, but, the sight lines at the intersection are not good and he agrees with staff's recommendation.

Chair Fournier agreed with his fellow Commissioners and Traffic Engineer Zandvliet.

**1st MOTION:** Chair Fournier made a motion to recommend to the City Council to approve staff's recommendation. The motion was seconded by Commissioner Adami. The motion passed by the following unanimous roll call vote:

Ayes: Stabile, Adami, Lipps and Chair Fournier.

Absent: Nicholson.

**01/23/14-4 Review of Proposed Fiscal Year 2013-2014 Capital Improvements Plan (CIP)**

Tony Olmos, Director of Public Works gave a presentation and an explanation on the 2013-2014 Capital Improvements Plan.

## **Commission Discussion**

Commissioner Stabile asked why the "Pathway to the Sea" will be located at El Porto Beach instead of the Pier location and if having it at that location, it would get as much use.

Civil Engineer Mike Guerrero answered that the El Porto location has better grading and would cost less. Mr. Guerrero stated that the accessibility to the path and the El Porto Beach parking lot is better and that there is more parking in El Porto Beach.

Director Olmos added that the residents and the community involved in the process are very happy with the proposed location.

Commissioner Adami asked why the five year plan was not used and why the funding sources were not shown.

Director Olmos answered that some of the projects have a short turn around and they will end in 2013-14 CIP. He said he would provide the funding source information.

Traffic Engineer Zandvliet asked if was the intent is to bring the 2014-2015 CIP back into the fold of the budget approval process.

Director Olmos answered yes.

### **F. COMMISSION ITEMS**

#### **01/23/14-5 Commissioner Items**

Commissioner Stabile spoke about the Mobility Plan and wanted the Commission to try to think out of the box with some bold ideas on making the downtown area more pedestrian friendly for walking, such as possibly widening the sidewalks. He said this could be done by reducing some of the street parking downtown. Commissioner Stabile explained an idea of even adding some small micro parks. He stated that the retailers may not be in favor of that idea at first, but, feels that it would improve the foot traffic for their businesses. Commissioner Stabile suggested the idea of having satellite parking with a shuttle service to bring the shoppers and diners to the shops and restaurants which would reduce all of the cars and traffic downtown.

Commissioner Lipps agreed with Commissioner Stabile's ideas and stated that the city needs to head in that direction.

Commissioner Adami said back in the 1990's there was discussion somewhat similar to what they were discussing, he also agreed with the need to reduce downtown traffic.

Commissioner Stabile asked if they could recommend a feasibility study for Highland and Manhattan Ave.

Traffic Engineer Zandvliet responded that there would be an opportunity in the future when the draft recommendations for the Mobility Plan come out. He also liked the idea of added streetscape.

Chair Fournier mentioned that he had seen a drawing with some of the ideas that they had used in Hermosa but was not sure where the drawing was.

The entire Commission agreed that downtown area can be better, and needs to be more pedestrian friendly with less traffic.

Commissioner Stabile also expressed his frustration with the ongoing problem in the sand section with construction vehicles parking illegally and not being ticketed by parking enforcement. Commissioner Stabile asked that parking enforcement be more vigilant, follow the rules that are in place and ticket the offenders.

Commissioner Adami asked why the crosswalk on Manhattan Beach Boulevard, east of Sepulveda Boulevard near Target is still not there and if it could be expedited.

Traffic Engineer Zandvliet explained that the crosswalk did not have priority for funding for this fiscal year in the CIP, but it has been submitted for the 2014-2015 CIP process and will have to again, compete for funding.

#### **G. STAFF ITEMS**

##### **01/23/14-6 Monthly Revenue and Expenditure Reports: Receive and File.**

Received and Filed.

##### **01/23/14-7 Staff Follow-up Items**

Management Analyst Madrid reported that the only follow-up item from the last meeting was the request for information about the parking revenue and that she would try to get the information for the next meeting.

Chair Fournier asked if it would be possible to have a work shop meeting prior to the formal meeting to review the information.

Management Analyst Madrid said she would look into that.

#### **H. ADJOURNMENT**

The meeting was adjourned at **8:15 p.m.** to the regular Parking and Public Improvements Commission Meeting on Thursday, February 27, 2014, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.