

City Council Adjourned Regular Meeting

Tuesday, May 3, 2016

3:00 PM

City Council Chambers

Boards and Commissions Interviews



Mayor Tony D'Errico
Mayor Pro Tem David J. Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director
Bruce Moe, Finance Director
Sanford Taylor, Information Technology Director

Nadine Nader, Assistant City Manager
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Marisa Lundstedt, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, April 27, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. PUBLIC COMMENTS (2 MINUTES PER PERSON PER ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

THIS IS YOUR OPPORTUNITY TO COMMENT ON ANY ITEM ON THE AGENDA THAT IS NOT A PUBLIC HEARING, AS WELL AS ANY ITEM THAT IS WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

F. BOARDS AND COMMISSIONS INTERVIEWS

Boards and Commissions Interviews (City Clerk Tamura).
CONDUCT INTERVIEWS

[16-0176](#)

G. ADJOURNMENT

Agenda Date: 5/3/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

Matthew Cuevas, Management Analyst

Martha Alvarez, Administrative Clerk

SUBJECT:

Boards and Commissions Interviews (City Clerk Tamura).

CONDUCT INTERVIEWS

RECOMMENDATION:

Staff recommends that the City Council conduct interviews for the following City Board and Commission vacancies:

Parking and Public Improvements Commission - 1 Seat - (1 Business Community Seat)

Parks and Recreation Commission - 3 Seats - (2 Member-at-Large Seats, 1 Mira Costa High School Student Nominee)

Library Commission - 2 Seats - (2 Member-at-Large Seats)

Cultural Arts Commission - 2 Seats - (2 Member-at-Large Seats)

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

At the February 2, 2016, City Council meeting, staff was directed to review the current interview, appointment and voting process to the City's Boards, Commissions and Committees, and return with recommendations to streamline the process.

At the April 7, 2016, City Council Retreat, staff was further directed to draft an ordinance repealing the codified voting procedure contained in Municipal Code Section 2.44.050 for

City Boards, Commissions and Committees, and replace it with a process adopted by resolution. City Council also instructed city staff to incorporate in that resolution a process for interviewing and appointing commissioners.

The City Council adopted Resolution No. 16-0032 at the April 19, 2016, regular City Council meeting. This Resolution now governs the interview, appointment and voting process for City Boards, Commissions and Committees. The Resolution states that interviews for vacant City Board, Commission and Committee seats shall take place prior to the start of a regular City Council meeting. At this meeting it was also noted that the time for the application deadline was incorrect. The deadline stated that applications were due by 5:30 PM on Friday, April 22, 2016. The correct deadline for application submission is 5:00 PM on Friday, April 22, 2016. Staff stated they would notify members of the public regarding the revised application submission timeframe through the City's website and e-notification system, as well as the City's Facebook account. In addition, while City Hall closed at 5:00 PM on Friday, April 22, 2016, Staff monitored both lobby doors (upstairs and downstairs) in the event there was a resident wanting to submit an application and was not aware of the revised deadline.

DISCUSSION:

This is the customary interview process to appoint qualified applicants to the City's vacant Boards, Commissions and Committees seats. The following individuals have submitted applications for current Boards and Commissions vacancies and are eligible to participate in the interview process.

Parking and Public Improvements Commission:

The Parking and Public Improvements Commission (PPIC) is responsible for making recommendations to the City Council on policy matters pertaining to public parking, Capital Improvement Program review, and activities in the public right-of-way. The Commission consists of five (5) members: three (3) Member-at-Large seats and two (2) seats representing the Business Community. The Member-at-Large seats are available to any member of the community, while the Business Community representatives must be owners, employees or officers of businesses located and operating within the City. The Commission meets on the 4th Thursday of every month at 6:30 PM.

Seat No. 4 is a Business Community seat held by Mark Lipps who is eligible for reappointment.

Individuals interested in serving on the Parking and Public Improvements Commission include:

Business Community Seat:

- Mark Lipps (Seat No. 4 Incumbent)
- Sylvia Gayed
- Brian Withers

Parks and Recreation Commission:

The Parks and Recreation Commission is responsible for the recreational needs of all citizens, and shall promote supervised public recreation within the City. The Commission

consists of seven (7) members: five (5) at large members, one (1) representative from the Manhattan Beach Unified School District and one (1) Mira Costa High School student. The Commission meets the 4th Monday of every month at 6:30 PM.

Seat No. 1 is a Member-at-Large seat held by Steve Rothans who is not eligible for reappointment due to term limits.

Seat No. 6 is a Member-at-Large seat held by Fred Manna who is not eligible for reappointment due to term limits.

Seat No. 7 is a Mira Costa High School Student who is nominated by the principal of Mira Costa High School. The seat is currently held by Adam Enomoto who is not eligible for reappointment due to term limits. At the time of the printing of this report, the Manhattan Beach Unified School Board had not appointed a Mira Costa High School student. City Council is required to ratify the appointment to Seat No. 7 for a one year term (June 1, 2016 - May 31, 2017). The ratification of this seat will return on the agenda at the next regular City Council meeting on May 17, 2016.

Individuals interested in serving on the Parks and Recreation Commission include:

Member-at-Large Seats:

- Marc S.R. Hustvedt
- Suzanne Rogers Karger
- Sylvia Kohn-Rich
- Andrew Lelchuk
- Stephen Salem
- J.J. Turkmany Jr.

Library Commission:

The Library Commission serves in an advisory capacity to the City Council regarding library services provided by the Los Angeles County Library System to the citizens of Manhattan Beach. The Commission also acts as a liaison between the City and public/private community groups supportive of library services. The Commission consists of five (5) members who meet the 2nd Monday of each month at 6:30 PM.

Seat No. 2 is a Member-at-Large seat held by Gary Hartzell who is eligible for reappointment but did not submit an application.

Seat No. 3 is a Member-at-Large seat held by Randi Elasowich who is eligible for reappointment.

Individuals interested in serving on the Library Commission include:

Member-at-Large Seat:

- Theresa Dawson
- Randi Elasowich (Seat No. 3 Incumbent)

- Marc S.R. Hustvedt

Cultural Arts Commission:

The Cultural Arts Commission is responsible for the continued development and implementation of the master plan for cultural arts in the City, encouraging and supporting art education programs in the community and schools, visual and performing arts and Art in Public Places. The Commission consists of five (5) members: three (3) members selected at-large, one (1) member of the business community and one (1) member selected as an artist representative. The Commission meets the 2nd Tuesday of every month at 6:00 PM.

Seat No. 2 is a Member-at-Large seat held by Loli Ramezani who is eligible for reappointment but did not submit an application.

Seat No. 4 is a Member-at-Large seat held by Russ Samuels who is not eligible for reappointment due to term limits.

Individuals interested in serving on the Cultural Arts Commission include:

Member-at-Large Seats:

- Elisse Friedman
- Fred Manna
- Leon Prighozin

PUBLIC OUTREACH/INTEREST:

The City Clerk's office conducted extensive outreach regarding the vacant Boards and Commissions seats by posting advertisements on the display boards at City Hall, posting notices on the City's website and e-notified the vacancies to over 900 e-notification subscribers. Additionally, a notices were advertised in the Beach Reporter in the February 4, 2016; March 3, 2016; April 7, 2016; and April 14, 2016 editions, and also distributed through the City's social media platforms, including Facebook and Twitter.

On Wednesday, April 20, 2016, the City Clerk's office posted notices of the revised application deadline of 5:00 PM, Friday, April 22, 2016, and the revised interview date of May 3, 2016 (as directed by City Council). The notices were posted on the display boards at City Hall, posted to the City's website, e-notified to subscribers and distributed on the City's Facebook account.

ENVIRONMENTAL REVIEW

There is no environmental review required for the recommended action.

LEGAL REVIEW

There is no legal review required for the recommended action.