



## **AMPLIFIED SOUND PERMIT INSTRUCTIONS**

### **MANHATTAN BEACH POLICE DEPARTMENT**

Manhattan Beach Police Department 420 15<sup>th</sup> Street Manhattan Beach, CA 90266- 4607

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Telephone (310) 802-5140

FAX (310) 802-5107

TTY (310) 546-3501

#### **Procedures for Obtaining an Amplified Sound Permit:**

1. Read Conditions For Obtaining a Sound Permit (See below)
2. Fill out the application (Form A) and obtain the list of required signatures (Form B).
3. Attach a copy of your driver's license/ID and a check made payable to The City of Manhattan Beach in the amount of **\$227.00** (fee is non-refundable).
4. Submit entire application (including the copy of DL and check) to the Police Department's front desk at least 10 days in advance.

If you have any questions, please contact the Police Department Administrative Clerk by phone at (310) 802-5160, Monday – Friday, 7:00AM – 5:00PM or by email at [pdpermits@citymb.info](mailto:pdpermits@citymb.info)

#### **Conditions for Obtaining an Amplified Sound Permit:**

- Application must be submitted 10 days prior to your event.
- The only form of acceptable payment is a check made payable to the City of Manhattan Beach.
- All relevant fields must be completed i.e. name, DL, location, equipment owner, description/reason for application, and most importantly, your signature.
- Amplified Sound is allowed:
  - 8:00AM to 8:00PM Monday – Thursday
  - 10:00AM to 11:00PM Saturday
  - 8:00AM to 11:00PM Friday
  - 10:00AM to 8:00PM Sunday & Holidays
- Exempt from these hours are City and public school authorized activities in City facilities and on athletic fields/courts.

#### **Revocation:**

Should a special event/party result in complaints, an officer will respond to the scene to determine the reasonableness of the level of sound being emitted at the property line. The number of complaints will be a major factor in determining the reasonableness of the sound. If it is determined that the level of the sound is unreasonable and in violation of our general noise ordinance and state law, the permit will be revoked.

Please refer to Manhattan Beach Municipal Code Section 5.48.150 for additional information.



**AMPLIFIED SOUND PERMIT APPLICATION  
MANHATTAN BEACH POLICE DEPARTMENT**

Manhattan Beach Police Department 420 15<sup>th</sup> Street Manhattan Beach, CA 90266- 4607

Telephone (310) 802-5140

FAX (310) 802-5107

TTY (310) 546-3501

Event start time:

Circle one below

Date of Event:

Event end time:

Monday-Thursday  
8AM-8PM

Friday  
8AM-11PM

Saturday  
10AM- 11PM

Sunday & Holidays  
10AM-8PM

Applicant Name:

Driver's License #:

Home Address:

Cell #:

City/Zip:

Home #:

Location of Event:

Owner of Sound Equipment:

Phone #:

Description of amplifying equipment to be used:

Detailed description of event:

Maximum Wattage:

Distance sound will be audible(in feet):

Estimated # of guests:

*Info: Maximum decibels of sound*

*Residential 55 decibels*

*Commercial 70 decibels*

*Industrial 75 decibels*

License/ID # of sound truck:

**Applicant Signature:**

**Date:**

**NOTE: This permit may be revoked by the Chief of Police, or his/her designee, if the sound amplifying equipment contributes to a situation that endangers lives or property or if sound results in numerous complaints due to maximum decibel sound levels exceeding limits at the property line.**

-----Office Use Only-----

Permit fee: \$227

Dt paid:

Ck #

Rcpt. #

Emp. ID#

Rcvd. By:

Conditions: Reasonable use of amplified music will be allowed from:

to

Approved

Denied

Signature:

Date:

Name/Title:

Conditions:

**Manhattan Beach Police Department**  
**Petition of Signatures**  
*(You may duplicate this page to provide additional signatures)*

**Applicant:** \_\_\_\_\_ has applied for a permit to hold a party on \_\_\_\_\_ at \_\_\_\_\_  
DateLocation

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Signature</b>	<b>Comment</b>

Every effort must be made to obtain the signatures of adjacent neighbors as well as others that will be affected by proposed amplified sound or street closure from your property. It is strongly encouraged that all neighbors in the immediate area where the sound can be heard or street closure provide their signatures indicating acknowledgement of the event; as this will be a factor in determining the granting of your permit.