

**CITY OF MANHATTAN BEACH
PARKING AND PUBLIC IMPROVEMENTS COMMISSION
DRAFT MINUTES OF A REGULAR MEETING
April 26, 2018**

A. CALL TO ORDER

The regular meeting of the Parking and Public Improvements Commission of the City of Manhattan Beach, California, was held on the **26th day of April 2018**, at the hour of **6:02 p.m.**, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

B. ROLL CALL

Present: Longhurst, Paralusz, Lipps, Nicholson, Chairman Delk
Absent: None
Staff Present: Erik Zandvliet, Anne McIntosh, Prem Kumar, Stephanie Katsouleas, Mamerto Estepa Jr.
Clerks: Angela Soo Seilhamer and Drew Teora

C. APPROVAL OF MINUTES

04/26/18-1 December 7, 2017

MOTION: Commissioner Nicholson made a motion to approve the minutes without any changes. The motion was seconded by Commissioner Paralusz.

Ayes: Longhurst, Paralusz, Lipps, Nicholson, Chairman Delk
Noes: None
Abstain: None
Absent: None

D. AUDIENCE PARTICIPATION

Chair Delk opened Audience Participation (3-Minute Limit).

There was no Audience Participation.

Chair Delk closed Audience Participation.

E. GENERAL BUSINESS

04/26/18-2 Presentation of a Prototype of the City Council-selected Citywide Wayfinding Sign Program Theme

City Engineer Prem Kumar explained that in October 2017, staff presented the

complete, wayfinding sign program to City Council with three options. The City Council decided on beach, classic, and modern themes. Beach Classic theme was created from that discussion. **City Engineer Prem Kumar** showed the Commission a full-sized Wayfinding Sign Prototype, which has already been presented to the Downtown Business Association and the Cultural Arts Commission. Staff will also present it to the North Manhattan Beach Improvement District and then City Council. The purpose of the meeting tonight is to get feedback on the prototype, so staff can finalize its' presentation for the City Council in June.

Commissioner Nicholson asked if they should disregard consideration of the other wayfinding sign themes. **City Engineer Kumar** confirmed, yes. The City Council already approved Beach Classic design.

City Engineer Kumar introduced **Associate Engineer Mamerto Estepa Jr.** and **Public Works Director Stephanie Katsouleas**.

Chair Delk asked if the obelisk design from Concept #1 is being included in Concept #2. **City Engineer Kumar** confirmed that they will keep obelisk style.

Public Works Director Katsouleas explained that the current obelisks in the community are all staying, however it will not be used as an overall theme. Obelisks are representative of the Sand and Tree Sections, but not of other sections in the city. Beach Classic will represent Manhattan Beach as a whole.

Commissioner Nicholson asked if existing obelisks will be maintained. **Public Works Director Katsouleas** responded that the current obelisks will be repainted and refaced with reflectors, but not changed or removed.

Commissioner Nicholson inquired if the reflectors will be blue.

Public Works Director Katsouleas stated METCD and FHWA codes allow multiple colors, but the goal is to have the reflectors be white. **Commissioner Nicholson** favors refreshing the obelisks.

Commissioner Paralusz asked if they were looking at Concept #2, Option B. **Public Works Director Katsouleas** and **Commissioner Nicholson** confirmed that this was correct.

Associate Engineer Esperta Jr. gave historic context on how the wayfinding signs were developed. He referenced the exhibit "Family of Signs", which represents everything that would be covered under this design theme. City Council originally wanted to pursue the weathered wood look, however, it was not resilient to weathering and vandalism. City Council moved on to aluminum option that looks like weathered wood. Aluminum is far more resilient and long lasting.

Commissioner Longhurst asked about if the signs will have a graffiti resistant

finish. **Associate Engineer Esperta Jr.** responded that preliminary tests have shown that the proposed material has high resiliency against many types of damage.

Commissioner Longhurst also inquired if the signs would be illuminated. **Associate Engineer Esperta Jr.** said signs will be in high traffic areas that are naturally well lit and they will be noticeable to public.

Commissioner Nicholson confirmed that Commissions' role is to give feedback on what City Council has decided.

Commissioner Paralusz thinks the theme is aesthetically pleasing, likes continuity throughout the City, and has nothing else she would add. She believes it is a nice step in the right direction.

Commissioner Lipps likes the fact that some traditional obelisks are being kept. He also inquired if, and where, these signs would be included in the North End. **City Engineer Kumar** responded that when they take this presentation back to City Council, they will help them identify where and how to start rolling out the signs.

Traffic Engineer Erik Zandvliet said features can be added to the signs to identify districts, i.e. El Porto, Downtown and the Sand Section.

Commissioner Paralusz asked if these signs are going to be in Polliwog Park. **City Engineer Kumar** responded that the signs will be rolled out through the entire City based on need/request. He will send a map of possible locations to the Commission.

Commissioner Nicholson asked about timing of signage rollout. **Associate Engineer Esperta Jr.** said this will come in phases.

Public Works Director Katsouleas said direction from City Council was to bring back a "master plan" identifying various sign types, design details, and potential associated costs. Once City Council understands magnitude of cost, they will prioritize what comes first. Parking and directional signs will most likely be the first choice. This will be a long term conversation. Polliwog Park may come in a year or two based on prioritization and budget.

Chair Delk asked about adding ADA wheelchair accessible signs for visitors.

Public Works Director Katsouleas said this sign is just a prototype; the icons can change and be added in production. Design details will be worked out depending on the sign locations.

The Commission voiced their concurrence.

Traffic Engineer Zandvliet asked for details about the body of the sign, thickness, type of posts, etc... **Public Works Director Katsouleas** said those are installation details

based on size and location of signs. There will be some limitations.

Commissioner Nicholson talked about costs associated with creating these signs.

City Engineer Kumar said the prototype sign was \$900 including delivery.

Commissioner Nicholson asked how this relates to the current sign standards in El Porto. **Traffic Engineer Zandvliet** responded that this new sign type would replace the El Porto specific signage over time.

Commissioner Delk said there is currently a surfer logo on El Porto banners. **Traffic Engineer Zandvliet** and **Associate Engineer Esperta Jr.** confirmed that the goal is to have all signs under one theme, while incorporating identifying characteristics of certain regions, such as the surfer logo in El Porto.

Commissioner Paralusz asked if the high hanging street signs will also fall under these standards. **Associate Engineer Esperta Jr.** said yes.

Commissioner Lipps asked about longevity of signs. **Traffic Engineer Zandvliet** stated that committing to a sign program will come with a commitment to a maintenance plan as well. **Associate Engineer Esperta Jr.** added that there is no overlay to be weathered away nor possibility of corrosion from salt.

Traffic Engineer Zandvliet added information on how a planned traffic pole replacement project could also match the theme of the new sign program. He asked if they had input on pole color and possible light styles.

Commissioner Paralusz stated her desire for energy efficient lighting, while **Commissioner Nicholson** was concerned with consistency.

Commissioner Lipps asked about replacing parking meters and costs associated with this. He also asked for more information on the City purchasing SCE owned light poles.

Public Works Director Katsouleas said SCE has begun street light inventory which will take 3-4 weeks. After that, it will take a few more weeks to compare inventory to database and present findings in a bill to the City. She expects to get validation from Edison by end of June. There are 830-927 lights estimated available for purchase out of 1,900 total SCE owned lights in the City. Less than half are for purchase, mostly the marbelite poles are eligible.

Chair Delk moved onto the next item, as no action was necessary.

F. OTHER ITEMS

04/26/18-3 Monthly Revenue and Expenditure Reports: Receive and File

Commissioner Nicholson asked if Manhattan Beach operates both the state owned and county owned parking lots.

Traffic Engineer Zandvliet answered yes, the City operates all state and county owned lots within city limits. Funds are kept separate for those specific lots; state/county takes a portion, while Manhattan Beach keeps a portion for operating and maintaining.

Chair Delk asked why are there different rates for state/county meters vs. rates for Manhattan Beach meters. **Traffic Engineer Zandvliet** responded that each entity has chosen a different rate.

Discussion followed on parking meters.

Received and Filed.

04/26/18-4 Staff Updates

Traffic Engineer Zandvliet gave an update on bike routes and sharrows. City Council approved the addition of 9 miles of sharrows and 11 miles of bike route signs, which are being installed now.

Commissioner Paralusz saw dedicated bike lanes on Manhattan Beach Blvd. **Traffic Engineer Zandvliet** said they are not really designated bike lanes, but a parking line to have a buffer for parked cars.

Traffic Engineer Zandvliet gave an update on Skechers.

Traffic Engineer Zandvliet gave an update on Gelson's. Construction is well underway. CalTrans approved a widened shoulder area. The City submitted final request for left turn signal at Sepulveda and 8th Street. Construction expected in summer.

Traffic Engineer Zandvliet gave an update on the Manhattan Village Shopping Center, and noted that the Northeast parking structure beams are going up. Once done, they will open 400 new parking spaces and will start construction of South parking deck near California Pizza Kitchen.

Community Development Director Anne McIntosh informed the Commissioners that the City's draft proposed budget has been released, with study sessions being held in May. She also pointed out that they will be asking for an additional staff position to support **Traffic Engineer Zandvliet**.

Traffic Engineer Zandvliet noted that the CIP will be coming to Commission in May. There will also be an item for the June meeting. **Community Development Director McIntosh** added that the joint study session with City Council/Planning Commission/Parking and Public Improvements Commission will be on June 20th.

Traffic Engineer Zandvliet gave an update on West Marine Neighborhood Traffic Calming Study. It will be brought back in July/August. City Council approved the Commission's recommendations, which are being installed now.

Commissioner Nicholson noticed property at Manhattan Beach Blvd/Sepulveda is for lease or for sale. **Community Development Director McIntosh** confirmed yes, the property has been released from Rite Aid obligation, but she is unsure if property is for sale.

Commissioner Nicholson asked about Veranda's site. **Community Development Director McIntosh** said there have been no serious proposals.

Traffic Engineer Zandvliet gave an update on Sepulveda Initiatives Working Group. The report has been presented to the Planning Commission. Some of the parking code revisions and parking management techniques will eventually be coming to the Commission.

Discussion followed regarding compact parking spaces.

Commissioner Longhurst asked if the Sepulveda Initiatives was a Specific Plan. **Community Development Director McIntosh** said no and hopes to adopt first recommendation by August. She is looking for a swift way to implement tactical changes, possibly providing applicants with incentives for desirable uses, but not looking to do an entire re-zoning or heavy analysis on each property.

04/26/18-5 Commissioner Items

Commissioners agreed that Commissioner Items were covered under Staff Updates.

G. ADJOURNMENT

The meeting was adjourned at **6:45p.m.** to the regular Parking and Public Improvements Commission Meeting on Thursday, May 24, 2018, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.